



Mary's Mount Primary School P&F Association



47 Davies Crescent, Gooseberry Hill Western Australia 6076

Phone: (08) 9290 5200 | Email: pmarysmount@gmail.com | www.mmps.wa.edu.au

ANNUAL COMMUNITY MEETING P & F

22 November 2022

Commenced: 7.05pm

1. Welcome and Prayer

Chris commenced the evening with Welcome to Country

"In the spirit of Reconciliation, we acknowledge the Traditional Custodians of the land on which we gather, the Whadjuk people of Noongar Boodjar.

We recognise their continued connection to the land and waters of this beautiful place, we respect all Whadjuk Elders and Ancestors, and any First Nations people here today.

We acknowledge their connection and love of this land, and the contributions they make to the life of our community, both now and in the future."

Erin then led us in a moving prayer and invited Emma Bell, Karen Rucchin and Linzi Moore to bring a lighted candle to our prayer table. Each of these ladies represented a vital part of our school community, the Staff, Students, Parents and wider community.

2. Attendance:

Emma Bell, Erin Leech, Christopher Smith, Sinead Muscat, Steve Sorgiovanni, Adam Palmer, Karlie Meadows, Sarah Skrzypek, Nicole Smith, Teagan Thresher, Samantha Romeo, Belinda Henderson, Karen Forster, Nancy Wratten, Kristen Callaghan, Veronica Giancono, Deanna Grabski, Karen Pitt, Gabby Hoffmann, Quinton Hoffmann, Stephanie Freeman, Teresa Curulli, Angela Smith, Carolyn Gamble, Fleur Ryan, Lucy Gilbert, Simona Demaio, Jenelle Altinier, Melanie Tonon, Karen Rucchin, Sarah Di Rosso, Andrea Martin, Adrian Martin, Dave Vallis, Ian Wee, Victoria Murphy, Jennifer Cotton, Viede Clohessy, Anna Oakley, Naomi Holly, Michelle Sanderson, Jo Dickenson, Mel Antoine, Bec Haley, Linzi Moore, Gina Croft, Mandy Fentiman, Lisa Budding, Frank and Marina Raschella, Jane Taylor, Lesa Keys, Kym Kenyon

Apologies:

Liz Appleby, Sue Blair, Kristine Williams, Julie Merrells

3. Minutes from Previous AGM

Linzi Moore asked members at the meeting to please accept the minutes from the last meeting. Stating you needed to have been at the meeting last year to accept or second.

Accepted: Anna Oakley

Seconded: Dave Vallis

4. Business Arising

Linzi asked the meeting if there was any business arising from the last meeting. No business arising.

Linzi Moore asked members to please accept that there was no business arising.

Accepted: Victoria Murphy

Seconded: Gabby Hoffmann



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5. Reports

5.1 President's Report – Linzi Moore

Linzi commenced the meeting thanking parents and staff for attending the Annual Community Meeting this evening.

We started our school year with COVID at its peak. New protocols were introduced to the school. Due to safety guidelines from CEWA our planned events were cancelled, and all P&F meetings went online, masks to be worn and events cancelled due to mandates. With face-to-face meetings unable to occur, our P&F meetings went online via TEAMS. Which was all new to some members, but everyone rose to the challenge, and we pressed ahead!

Linzi then presented a slide show highlighting 2022.

Term 1 events needed to be cancelled. The Big Splash, P&F Welcome Morning Tea, Breakfast in the Park. Breakfast in the Park has not been held since 2019 but we are hopeful for a community engagement project in 2023.

Our only Fundraising event for Term 1 this year was the Easter Raffle and our Year 2 Co-ordinators were ready! Our MMPS spirit did not disappoint, we had an overwhelming amount of donations from families and raised \$1232. Hampers were also donated to Esther House on behalf of the MMPS P&F.

Our Pre-Primary coordinates put on a beautiful Mother's Day Stall. And we were able to host a Mother's Day prayer service and Morning Tea. We organised some yummy lunches! A subway lunch order in Term 1 and Sports Carnival Pizza Lunch in Term 3.

Our Honey Drive has been wonderfully supported by our families, with a competition held to design labels for the tubs. So far, we have sold 125 tubs raising \$1375, with more tubs still to sell. Special thanks to the Bellingeri Family for your support with the honey. This fundraising drive will continue into 2023.

Our fabulous 4YO Kindy Coordinators organised the Father's Day stall and Year 5 Parents hosted the Father's Day Breakfast.

Then it was time for some magic and a night out for our dedicated MMPS Mums and Dads! Our Year 4 Coordinator got busy turning the school hall into an enchanting event space. A Night in White was enjoyed by all who attended. And thanks to our amazing parents and overwhelming support from the local community the event raised more than \$2300!!!!

This year we hosted a Colour Run. The task was given to our Year 3 Coordinators, and they coloured our world. It was a blast! The event was a MASSIVE success with donations reaching \$5729.83. The funds raised from this is going towards the MMPS Science and STEAM Lab. This is a long-term project that is supported by the School, School Advisory Council and the P&F

Our Year 1 Coordinator put on a Disney Disco. and it was time to dance! Everyone got into the Disney spirit including the staff at MMPS.

With all the funds we raised we have been able to fund:

- \$1000 for new Earthcare books
- \$2000 Library Book Contribution
- \$1208 New Long Jump Pit
- \$680 for Recreational Sports Equipment for each class
- \$450 Athletics Equipment



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\$1940 Class Resources

\$2389 Decodable Readers

\$4899.50 Sport Marquees

\$2100 Make a Move contribution. In 2023 we have committed \$3600 towards this program.

Supported the School Open Night and Art show

\$3200 Provided for the Year 6 Leavers Jackets for 2023

After a troubled start to the year,

2022 has been a great success thanks to the support of our MMPS community. We've juggled P&F commitments, work, family and other commitments together.

Thank You

We are so lucky to have such a supportive school community. Thank you to all our business supporters & parent volunteers! Thank you to all the class representatives in each Year level who have been responsible for coordinating an event this year. Each event was well run and well received.

Special thanks to my committee members for their never-ending support, Jennifer Cotton, Victoria Murphy and Kirsty O'Hehir I couldn't have survived the year without you. To Kirsty who is stepping down thank you for all your help and support in keeping things on track this year. To Victoria Murphy who is also stepping down from her role as Treasurer after 2 years, again thanks for all your help and support..

Thanks to parents and wider school community for all their support.

Thanks to the staff at MMPS for their passion in teaching our children and their support of the P&F itself.

Thanks to Emma Bell, Erin Leech, Sinead Muscat and Chris Smith for your leadership and support of the P&F.

To the office staff, Deanna Grabski, Gabby Hoffmann, and Jane Taylor for supporting us in getting the information out to families and promoting our activities.

New families and old thanks for your continued support and I encourage you to consider joining the P&F Committee. It is a lot of fun and a great opportunity to make new friends.

Accepted: Karlie Meadows

Seconded: Dave Vallis



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5.2 Treasurer's Report – Victoria Murphy

Opening balance \$19083.33 as of 01 January 2022 of that \$8600 was committed to existing projects.

Main Sources of Income for 2022

▶ P & F Levy	\$11,568
▶ Color Fun Run	\$4,499
▶ Parent Night	\$2,554
▶ Honey Drive	\$1,315
▶ Easter Raffle	\$1,232
▶ Subway / Pizza Lunches	\$436
▶ Mother's Day Stall	\$289
▶ School Disco	\$165
▶ Father's Day Stall	\$123

Projects and Resources Funded

▶ Sporting Marquees	\$4,900
▶ Make a Move Program (2023 Term 1)	\$3,600
▶ Year 6 2023 Leavers Jackets	\$2,900
▶ De-codeable Readers	\$2,400
▶ Library Resources	\$2,000
▶ Social Justice and Earthcare Books	\$2,000
▶ Class-room resources (Years 1,2 &4)	\$1,940
▶ Science Incursion	\$1,900
▶ Long-Jump Pit	\$1,200
▶ Athletics Equipment	\$450
▶ Art Show contribution	\$400
▶ Year 6 Graduation Dinner Donation	\$250

Giving back to Families at MMPS and the Community in kind

- ▶ Donation Easter hampers to the Esther Foundation
- ▶ Colour Fun Run top fundraiser prizes
- ▶ International Teachers Day
- ▶ Father's Day Breakfast organisation and preparation
- ▶ Complimentary loan of fairy floss machine for school fundraisers
- ▶ Recreational sports equipment for classrooms

Total funds donated in 2022	\$21066
Total income	\$33,325
Total expenses	\$36,901
With cash balance as of 20 November 2022	\$19327.57

Money Allocated in 2023 for Projects

Library Allocation	\$2000
STEAM LAB	\$4500
BIP Reserve	\$5000



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P&F Cash Reserve (Association Fee and other general)	\$1300
Welcome Party	\$1000
Leavers Jackets	\$3000
Total	\$15500

The Colour Run and Parent Night were lots of fun and brought in a healthy income. Sometimes what the events bring to the community is worth more than what is raised due to the friend raising opportunities.

Thank you to the class reps who were all responsible for coordinating an event per year group. Your hard work in the lead up to each event is appreciated. Each one was well run and well received, and we couldn't raise all these funds without your dedication and support.

Thanks to Bellingeri family for the honey for our honey drive which is an ongoing fundraiser.

If I could ask members if they could accept this report.

Accepted: Quinton Hoffmann

Seconded: Karlie Meadows

6. Terms Of Reference

In 2023 the P&F's governing structure will change. On 2 September 2022, the Catholic Education Commission of Western Australia approved a single model of operation for P&Fs in CEWA schools. The changes will see the P&F operate as a *committee* of Mary's Mount Primary School, governed by consistent Terms of Reference and common financial practices across all CEWA schools from January 2023. The new Terms of Reference we will be voting on today replace the current MMPS P&F Constitution.

Dr Debra Sayce, Executive Director CEWA has distributed a letter for all staff, parents and friends of CEWA in regard to the changes to the P&F governance in 2023 which was distributed to all families.

Since CEWA's incorporation in 2020 the Catholic Education Office has been reviewing and improving CEWA's governance structures. Following a consultation process with Catholic School Parents WA, P&F Association representatives and school leaders, the Catholic Education Commission Western Australia (CECWA) approved a single model of operation as the best way to support the work of P&Fs in CEWA schools.

By becoming a committee of the school, we are enacting the direction from CECWA.

A video was played to further explain the changes.

The new Terms of Reference and a Q&A document have been emailed several times to families over the past few weeks. Several hard copies of both documents are floating around today.

I'd now like to open it up to the room, are there any questions regarding the new Terms of Reference we are about to vote on? No questions were raised.



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P&F President	<p><i>Introduced the new model of operation for P&F Groups in CEWA Schools and the reasons for adopting the P&F Group Terms of Reference.</i></p> <p><i>Any questions? No questions raised.</i></p> <p><i>Any enrolled family of the school who has paid their P&F levy is eligible to vote. (Staff are not allowed to vote)</i></p>	<p>Introduction Video available on MMPS website.</p>
P&F President	<p><i>Motions to be voted</i></p> <p>Motion 1: The Mary's Mount Primary School P&F Association agrees to becoming a Committee of Mary's Mount Primary School and will no longer be a separate entity in accordance with their current constitution, effective today, 22 November 2022.</p> <p>Linzi asked for a raise of hands in support of the of this motion.</p>	<p>21 voted yes in support of this motion.</p> <p>3 voted no.</p> <p>Motion Carried.</p>
P&F President	<p>Motion 2: The Mary's Mount Primary School P&F Association after satisfaction all outstanding debts have been paid, agree surplus funds to be transferred to Mary's Mount Primary School operating bank account to be held in quarantine for the P&F Committee and the P&F Bank account Bendigo Mary's Mount P&F Association held at the Bendigo Bank BSB 633 000 Account Number 140136037 to be closed.</p>	<p>21 voted yes in support of this motion.</p> <p>3 voted no.</p> <p>Motion Carried.</p>
P&F President	<p>Motion 3: The Mary's Mount Primary School P&F Association will adopt the Catholic School Parents and Friends Group Terms of Reference in place of their current constitution, effective 22 November 2022.</p> <p>Linzi asked for a raise of hands in support of the of this motion.</p>	<p>21 voted yes in support of this motion.</p> <p>3 voted no.</p> <p>Motion Carried.</p>



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P&F President	Motion 4: The Mary's Mount Primary School P&F Association agree that after finalising outstanding debts and transferring of surplus funds the entity is to cancel their ABN registration. Linzi asked for a raise of hands in support of the of this motion.	21 voted yes in support of this motion. 3 voted no. Motion Carried.
P&F President	Motion 5: We hereby authorise Deloitte Tax Services Pty Ltd to act as registered tax agent on behalf of Mary's Mount Primary School P&F Association for the duration of this engagement after which authorisation will cease. In this regard, Deloitte may undertake the following services: <ul style="list-style-type: none">- Complete ABN de-registration of ABN: 74 633 926 148 for the reason: "enterprise/business closed down"- Liaise with the ATO, as required, in relation to the above. Linzi asked for a raise of hands in support of the of this motion.	21 voted yes in support of this motion. 3 voted no. Motion Carried.
P&F President	Motion 6: The Mary's Mount Primary School P&F Association agree to voluntary revocation (cancellation) of our registration with Australian Charities Not-for-profits Commission as Mary's Mount Primary School P&F Association will no longer be a separate entity and will become a committee of the school. Therefore, no longer require charity status. Linzi asked for a raise of hands in support of the of this motion.	21 voted yes in support of this motion. 3 voted no. Motion Carried.

7.0 General Business:

All members of the P&F Executive will now step down from their positions under the current constitution. Linzi Moore and Jennifer Cotton have renominated for the MMPS P&F for 2023. Unfortunately, we have not received any further nominations to join the P&F in 2023, so I would like to ask the floor if there were anyone who would like to nominate themselves this evening? No nominations were forthcoming will seek nominations at another time. Linzi Moore and Jennifer Cotton have been voted in as members for the 2023 Committee.

Moved: Karlie Meadows

Seconded: Naomi Holly

Meeting closed: 7.35pm

Chaired by: Linzi Moore

Minutes by: Jane Taylor